

TRANSPORT SERVICE

12.1 Object

The success of the C.D. Services depends on the efficiency and the speed with which they can bring succor to the people during and after an air raid and this in turn depends largely on the efficiency of Transport Service.

12.2 Functions

Some of the main functions of the Transport Service will be :-

- (a) To provide Civil Defence Services with efficient means of transport.
- (b) To procure vehicles for Civil Defence by hire, requisitioning, voluntary offers or any other means and their insurance against third party risks and settlement of such claims as may arise.
- (c) To maintain the transport in an efficient and road worthy condition.
- (d) To provide and train personnel for driving and servicing of Civil Defence vehicles.
- (e) To provide and control issue of petrol, oil and lubricants for Civil Defence Vehicles and ensure economy in their use.
- (f) To make arrangements for quick repairs and servicing of vehicles, and to maintain ample reserve of spare parts to facilitate quick repairs.

For efficient functioning of the Transport Service, training of drivers is most essential. The operational efficiency of the service will greatly suffer if the driver fails to bring the vehicle quickly and safely to the place of incident.

12.3 Management, Organisation and Inspection of C.D. Transport

Operational control of Civil Defence Vehicles as mentioned above rests in the C.D. Controller or Deputy Controller and the heads of the services. This control is distinct from the technical work of maintenance of the vehicles in serviceable condition, which is the function of the Transport Service.

In each area where a C.D. authority owns 100 or more C.D. vehicles there will be need for placing of vehicles under the direct supervision of a technically qualified man who may be designated as Transport Officer and shall work under the Officer Commanding Depot Service. He will be responsible for the proper maintenance and repairs of Civil Defence vehicles. In technical matters, he will have to advise the Depot Superintendents

who are responsible for the smooth running of vehicles. Any workshop operated exclusively for the repairs of C.D. Vehicles will be placed directly in his charge. He will not as Transport Officer, have any responsibility for the operational use of the vehicles. He will be assisted in his job by one *P.O.L. Officer and in certain places, one Workshop Superintendent. Duties of P.O.L. Officer will be to authorise issue of petrol, oil and lubricants for Civil Defence vehicles and ensure their economical use and prevent misuse.

12.4 Duties of Depot Superintendent

While the maintenance and the efficiency of the C.D. fleet as a whole is the responsibility of the Transport Officer, the vehicles at each depot are in the general charge of the Depot Superintendent and it would be his responsibility to see that they are kept in the best condition possible having regard to the facility available. No vehicle will leave depot for any kind of call without proper authorization from the Depot Superintendent. Each Driver should maintain a daily log book showing account of journeys performed, mileage and use of petrol etc. Transport Officer should have at depot level, a Transport Supervisor to assist Depot Superintendent in the task of management of vehicles and drivers. His chief duties will be to keep vehicles in running condition so that they are ready to move out at a moment's notice in an emergency. He will have a P.O.L. Clerk and a Vehicle Repair Party to assist him in his duties. It will be his duty to bring to the notice of the Transport Officer through the Depot Superintendent the cases of vehicles requiring repairs where such repairs are beyond the resources of the Vehicle Repair Party. Operational control of vehicles located at C.D. Depots will be vested in the Staff Officers of the respective Services such as S.O. Ambulances and Sitting Case Cars, S.O. First Aid Parties, S.O.F.A. Posts and so on.

12.5 Repairs

For large repair, arrangements should be made with local garages on contract basis to carry out such repairs generally. If no satisfactory local arrangements are available and if the number of vehicles is large enough a separate workshop may be set up to deal with such repairs. Efforts should, however, be made to utilize local resources as far as possible. In addition there will be Vehicle Repair Parties located at each Depot for carrying out minor day-to-day repairs. A small stock of spare parts should be kept with Vehicle Repairs Parties to enable them to effect repairs quickly. The Vehicle Repair Parties will consist of three persons each viz. One Mechanic, one Fitter and one Electrician. One of these person, preferably the mechanic will be the leader of the party.

12.6 Depot Staff

For large repair, arrangements should be made with local port Supervisor, one P.O.L. Clerk and one Vehicle Repair Party. A reserve of 25 per cent of the personnel should be provided.

Each Civil Defence vehicle should be provided with a suitable fire extinguisher to fight petrol fires.

12.7 Transport

Whenever vehicle faults have to be attended to on the spot outside a Depot, two members of the Vehicle Repair Party on orders from the Depot Superintendent will proceed to the site for carrying out the repairs. For this purpose each Vehicle Repair Party should be provided with one motor cycle.

